

TNT Meeting Minutes
October 22, 2018
Frontiers of Flight Museum
Dallas, TX

Meeting In-Session – 10:03 a.m.
Attendees – 26 attendees (19 registrations)

Welcome & Introductions – Tina Chaffin

What was your first job, and what was one thing you liked or didn't like about it?

Our membership in attendance had a wide variety of first jobs, but the likes and dislikes were about even. Some of the things we liked about our first jobs were having fun, working with animals, meeting people, free food, and learning the value of working hard and money. Some of the things we disliked were working outside (hot, cold, bugs, etc.), smelling like food, and rude people.

Welcome to all the new people attending for the first time today.

Treasurer's Report – Robbyn Hart

Balance approximately \$7500

Motion to accept: Kelle Hall

2nd: Stephanie Rocha

Approved

Just spent \$46 for travel cart for the name tags. No one has used the scholarship to attend a meeting yet, so make sure you're getting the word out about that. Discussion of how we cannot continue to carry this much excess money, so maybe we can add an expense to the budget to spend money on making the regional trainings happen (per diem for instructors, travel costs, hotel, reimbursement for their time, etc.).

TNT Budget – Robbyn Hart

Robbyn, Kelle, and Charlesetta provided a proposed budget (handout).

Motion to accept: Roger Ochoa

2nd: Lindsay Kaer

Motion to add encumbered expense for next 3 years for \$1000/yr for training: Kelle Hall

2nd: Wilford Davis

Approved

Possible ideas to fund it further in the future: raffle/sell fundraising items at conference

July Meeting Minutes Approval – TNT Membership

Motion to accept: Brittany Davis

2nd: Sarah Elder

Approved

President Update – Tina Chaffin

Tommy has retired, so we will do President Elect nominations later in the meeting. That person will need to be prepared to step into that role at the January 2019 meeting and take over as President after the October 2019 meeting. We will vote on the other positions at the second meeting in 2019.

Constant Contact is working pretty well. Tina is sending a greeting email to anyone that signs up. The welcome email includes information on the next meeting and a link to vote, when we are voting. She is continuing to work on making sure emails get to everybody.

The TNT calendar has TCOLE dates on it, but there are no dates for that conference for next year yet. Charlesetta volunteered to check out various calendars throughout the state and send Tina a list of any trainings that are open to outside agencies. List needs to include date, time, location, how to register, contact info, and cost.

Some folks had issues registering for this meeting, and Robbyn wasn't getting all of them, possibly a Go Daddy issue. Tina is working on getting all the plug ins updated. Might go back to registration form.

Tina and Kelsey met after the last meeting. Tina will remain the primary on the email, and Kelsey will be a backup. Will aim to have meeting minutes on the website by the first of the following month.

Basic TC Licensing Committee – Tina Chaffin

The curriculum has been turned in to TCOLE, and they have made it through chapter 2. The test questions are still being written and validated. If our question bank gets up to 500 questions, it's possible they will release the test questions. The committee will be notified when the curriculum is posted for public comment, and Tina will let TNT know. Unknown how many hours the new class will be.

TTY Refresh should be online by the end of November according to TCOLE at the conference. Each module is 1 hour. Nothing else for TCs at their conference even though we are 5 years into them licensing us and attendance is required for some TCs.

More from the TCOLE conference: if you're giving 8 hours of credit, make sure it's 8 hours of class. Watch the amount of time you give for breaks/lunch versus class time. Check the maximum and minimum number of hours for classes by going to the TCOLE website->training->course reporting. Check your personal status report often to make sure your training hours were reported correctly. Report any issues in a timely manner. Training hours show up on the personal status report as soon as TCOLE approves it after it is entered. TCs are not required to have a DL. TCOLE will start sending non-compliance letters for training in March. The question was asked at the conference if there could be a path to licensure for TCs with experience out of state. TCOLE advised that it didn't make sense to spend the time to make a TX specific modified class when the licensing class is already only 40 hours.

The question was asked if TLETS is a required class on TC proficiency certificates. It was not at the time of the meeting. DPS is working on a combined TCIC Full Access and TLETS class. The question was asked if you can let retired TCs help out in an emergency. Check to make sure the specific emergency matches the definition of emergency in the rules.

Discussion: TNT Logo

Discussion of updating the logo to concentrate more on 9-1-1 and training. Revamping the logo could help motivate people to get involved. Possibly have a contest and award a prize to the winning design. Possible prizes: free meeting registration, free state conference registration, free training at their agency, gift card, pizza party

Lunch – 11:33 am

Back In-Session – 12:09 pm

Discussion: 2019 Meeting Dates and October 2019 Meeting Location Vote

San Antonio received the most votes for the location of the October 2019 meeting for both TNT and PETs. We lost the regional part when the state conference started staying in Galveston every year, so the next TNT President may want to look at moving to a different region around the state every October. The planning, contracts, food order, location, transportation, etc. for this meeting needs to go through the TNT board for approval. We may need to form a committee to plan the San Antonio meeting. Possibly ask Bexar Metro or AACOG for a meeting space.

*The dates of next year's meetings changed after the TNT meeting due to meeting space at the museum availability. The 2019 TNT meetings dates are:

Monday, February 4, 2019 in Dallas

Monday, May 6, 2019 in Dallas

Monday, July 29, 2019 in Dallas

Monday, October 28, 2019 in San Antonio

TNT and PET will be doing a session at the conference in lieu of the joint meeting. Each group will have a 2-hour session, and if you'd like to help with the session, contact Tina. We will talk conference booth at our next meeting, will need a chair person for this. Conference is March 31-April 3, 2019.

Nominations for President Elect Position – Online Vote to Occur in November

Robbyn administered taking nominations for President-elect. Nominations were gathered, will vote online. We'll take nominations for other positions late next year.

Group Activity: Name that Session

The guest speaker had a family emergency and could not attend. Tina conducted a group activity around naming conference sessions. When naming conference sessions, your title should be short, catchy, and relevant. We broke into groups, and each group was given 3 session topics. Each group came up with titles that were presented and voted on by the bigger group.

Several upcoming conferences/call for papers – Emergency Management Conference, TX Public Safety Conference, and National APCO/NENA

Committee Breakouts and Reports – Tina Chaffin

Kelle for the EEOC Committee – need a list of COGs/Districts trainers and/or PSAP contacts – Andrea working on this. Tina will send the welcome email information. Kelle will send TNT intro email to chiefs and sheriffs.

Charlesetta for the Social Media Committee – will reach out to a TNT trainer for a spotlight trainer. Planning a motivational video post. Tina trying to post the call for papers on social media.

Kelsey for the RRTC Committee – Have a current list of committee members still willing to work on this committee. Connie held a regional trainer/public education meeting in her area after last quarter's TNT meeting. She will share that agenda with the committee. The committee will build a regional trainer meeting agenda to share with the group. Connie also did a presentation at the Chief's Association and will email it to Tina.

Tina for the Online Outreach Committee – cleaned up email distribution list, new members are updated monthly and sending welcome emails to them, 83 people were reached during the vote, email open rate is at about 50% but may not be accurate since you can read the email without opening it. Will work on a survey. Also, will start trying to build the meeting agenda at the end of each meeting including a training topic for each meeting. Tina will be away from email November 4-11 and will possibly have spotty internet coverage for a while in Iowa after November 13.

Brittany for the Regional Training Committee – working on a list of trainers to include their specialty and how far they are willing to travel.

Open Discussion

Patti – same trainings, open to all

Stephanie – agencies seem to be focused on hiring right now rather than attending classes

Roger – Is the goal of the committee to give TCOLE credit for the regional training? Yes, must partner with training provider to enter the credit, but cannot assume everyone on the training provider list that TCOLE gives out is willing to enter for another entity. TNT should vet the trainer for SME qualifications, duration of class, and paperwork.

Jennifer – first time attending

Kelle – Annual training day November 13 will include leadership stuff. Fall conference went well.

Pattie – Kilgore PD is hiring

Charlesetta – Text to 9-1-1 implementation coming soon, Vesta training last week, meeting with PSAP managers to establish Text to 9-1-1 policy, ECATS update training, Spanish class soon, building a class of her own

Andrea – TNT will need to get their own volunteers for the booth and make sure someone is manning it at all times. Her agency is hiring a trainer/public educator, need job descriptions from others with similar positions.

Connie – classes: Active Shooter, Alert, CPR, CMCP, Text to 9-1-1, Map
Amanda – losing 1 trainer
Jose – training constables, APCO courses, and EMD
Samantha – Plano hiring, doing in service, upgrading CAD, training coordinator position possibly opening in January
Sarah – QA team merged with trainers
Wilford – being included in the planning for a new center now, moving in December, need vendor suggestions for school district cameras, University Park position open
Brittany – Tritech CAD, Wichita Falls has two new hire academies coming up

Agenda items for next meeting

Andrea and Charlesetta – maybe Toni Dunn could speak on RTT
TNT Booth Discussion – handouts, decorations, sign up, etc.
Redo flyer – EEOC Committee
Install new President Elect

Conference registration is open and schedule is posted, hotel will open after 1st of the year.

Adjourned at 1:58 pm